Dear Participant,

We are very excited that you will be joining us in Bogota for the Cumulus 2019 Bogota Conference – The Design After, organized and hosted by Universidad de los Andes (School of Architecture and Design), and Cumulus Association.

To make your travels easier, we have collected some relevant information, which will help you, plan and have the best possible experience while being in Bogota.

Before travelling,

a) According to Colombian law, foreign visitors who engage in academic activities should enter the country with a special permission called *Permiso de Ingreso y Permanencia (PIP as it appears in your invitation letter)* that will be given to you by the immigration authorities. To fulfill this requisite, please print out your invitation letter and provide a copy together with your passport to the immigration officer at the board of entry. Please check your invitation letter to confirm the name is written the same way as it is in your passport. Let us know if you have any issues with your letter as soon as possible.

Arriving to your hotel,

b) Once you leave baggage claim, please search for the authorized cab line just outside the exit door. Although there are other modes for transportation, taxis’ fares are reasonable and we consider it the safest option. Once in the city, avoid hailing a taxi in the street, especially at night. It is always better to ask for one in your hotel, by calling a taxi company or by apps.

Taxis only accept cash. Currency exchange services can be found at the Airport, as well as ATM machines. You should expect to pay between 10 to 20 dollars to your hotel, depending on the distance.

Trips to and from the airport, outside the city boundaries, at night and on holidays have an added fee.

Note that it is harder to get a taxi during rush hour (7 to 9am and 5 to 8pm). If you plan to take a taxi during those times it is best to call early.

Transportation from the Airport to Universidad de Los Andes (in case you are staying close to the University): El Dorado International Airport is 15.5km away from Universidad de los Andes. Time may vary depending on traffic and rush hours.
Here are some taxi companies in Bogota:

- **Radio Taxi**: +57 (1) 288 8888
- **Taxi Real**: +57 (1) 333 3333
- **Taxatélite**: +57 (1) 222 2222
- **Taxis Libres**: +57 (1) 311 1111
- **Taxi Express**: +57 (1) 411 1111

Apps to ask for a Taxi:

- **Smart Taxi**
- **Cabify** - **Easy Taxi**

Getting to the University,

c) The conference registration is going to be at ML Building, Calle 19A No. 1 – 82 Este. Students of the University are going to be at the building entrance with distinctive flags with the image of the event. Map: [www.cumulusbogota2019.org/plano-uniandes.pdf](http://www.cumulusbogota2019.org/plano-uniandes.pdf)

d) We recommend you leave your hotel at least an hour prior to the time you expect to arrive. Depending on your location, traffic jams may delay your arrival.

e) Registration will be available during the three days of the event.

   - **October 30, Wednesday**: from 8:00 am to 4:00 pm.
   - **October 31, Thursday**: from 8:00 am to 12:30 pm.
   - **November 1, Friday**: from 8:00 am to 12:30 pm.

We recommend you register on Wednesday 30th. Please remember to bring your Passport or a photocopy of the correct seal stamp on your Passport (PIP).

f) Conference materials will include a badge to be worn at all times (Los Andes is a closed campus), as you will need it to enter the university campus as well as to get your lunch and snacks.

g) If you are bringing an Apple computer, please do not forget to bring your own laptop adapters.

h) Our electronical system operates on a 120V, so you may need an adapter.

i) Some of the working groups require previous registration. Please check the requirements on: [www.cumulusbogota2019.org/programme](http://www.cumulusbogota2019.org/programme) Non-academic activities,
j) The venue for the welcome reception is within walking distance, at Artesanías de Colombia on Wednesday 30th at 4:00 pm. Map: [www.cumulusbogota2019.org/plano-uniandes.pdf](http://www.cumulusbogota2019.org/plano-uniandes.pdf)

k) To attend the cultural program on Thursday 31st, buses will depart from the north side of ML Building at 1:30 pm. These activities are not included in the conference registration fee and are provided outside of the academic program.

For more information: [www.cumulusbogota2019.org/programme](http://www.cumulusbogota2019.org/programme)

l) If you plan to attend the gala, we suggest to leave your valuables at your hotel (E.g. computer, camera). Nevertheless, a cloakroom will be available. Buses depart from the north side of ML Building at 6:30 pm.

Please do not hesitate to contact us in case you have any questions or comments. We look forward to seeing you in Bogota and hope that your visit will not only be interesting but also an enjoyable experience. For more information about Bogota please visit our webpage [www.cumulusbogota2019.org/to-get-there](http://www.cumulusbogota2019.org/to-get-there). Don’t forget to follow us on Instagram @arqdisuniandes and Twitter @ArqDisUA and to use our hashtags #cumulusbogota2019 #thedesignafter

Best regards,

**Cumulus Bogotá 2019**